

Barnoldswick Town Council

The Civic Hall, Station Road, Barnoldswick, BB18 5NA

Tel: 01282 788090

2nd April 2025

TO: **Members of the Full Council** and press. You are summoned to attend a meeting of the **Full Council** to be held on **Wednesday 9th April 2025 at 7pm**, at The Civic Hall, for the purpose of transacting the business of the agenda below

Members of the public are invited to send any questions to the Clerk by 12 noon on the day of the meeting. The live chat facility will be available on the YouTube Channel until the end of the open forum part of the meeting.

This meeting will be livestreamed on the Town Council YouTube Channel and this can be accessed via this link

<https://youtube.com/live/h6YqAD7ciO4?feature=share>

Joanne Geldard, Clerk to the Town Council

AGENDA

1) **Apologies for Absence**

To report and record for absence from members of the council.

2) **Declaration of Interests**

To disclose any pecuniary interests.

3) **Open Forum**

To receive, for a maximum of 15 minutes, questions from members of the public on issues, which do not appear on the agenda.

4) **Minutes of the Last Meeting (*Attached*)**

To approve and accept the minutes of the meetings of the Council held 12th March 2025

5) **Committee/Working Group Reports**

a) Town Meeting 5th March 2025

6) **Finance (*Attached*)**

a) To confirm approval of payments made by the Town Clerk to the Council since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the council.

7) To review matters relating to the internal audit

- a) Appointment of the internal auditor
- b) Risk Assessment Schedule
- c) Effectiveness of the internal audit 2025

8) Asset Register

To approve the asset register updated to the 31st March 2025

9) HR & Health & Safety Services

To consider engaging with an outside company to provide HR and/or Health and Safety services.

10) Bank Signatories

To consider adding an additional person to the Unity Bank account for authorising payments

11) Correspondence/Items for Information (for information only)

To note an oral report from the Chairman/Clerk to the Council on items of information and correspondence received.

Contact: Joanne Geldard, Clerk to the Council,
The Civic Hall, Station Road, Barnoldswick, BB18 5NA
Phone: 01282 788090

The next scheduled meeting of the Full Council is on the 14th May 2025 at The Civic Hall, Barnoldswick