

Barnoldswick Town Council

The Civic Hall, Station Road, Barnoldswick, BB18 5NA

Tel: 01282 788090

E-mail: clerk@barnoldswicktowncouncil.gov.uk

4th February 2026

TO: Members of the General Purposes Committee and press

You are invited to attend a meeting of the **General Purposes Committee** to be held on **Wednesday, 11th February 2026 at 7.00 pm at the Civic Hall**, for the purpose of transacting the business on the Agenda below.

Members of the public are invited to send any questions to the Clerk by 12 noon on the day of the meeting. The live chat facility will be available on the YouTube Channel until the end of the open forum part of the meeting.

The meeting will be livestreamed on the Town Council YouTube channel and this can be accessed via this link

<https://youtube.com/live/9VtLbxOFHDw?feature=share>

Joanne Geldard - Town Clerk
AGENDA

1. Apologies for Absence

To receive apologies for absence from members of the committee.

2. Open Forum

To receive, for a maximum of 15 minutes, questions from members of the public on issues, which do not appear on the agenda.

3. Declaration of Interests

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

4. Minutes of the Last Meeting (*Attached*)

To approve and accept the minutes of the last meeting held on the 13th August 2025

5. Environmental Schemes

a) To consider a proposal for all Town Council staff and Town councillors to take part in the 'The big plastic count' from 9th March to 15th March and encourage other groups (schools and community groups) within the community to support this initiative by encouraging their own members to take part.

b) To agree to reduce the carbon footprint at our community events by using contractors/suppliers who

1) Avoid single-use products

- 2) Preventing and reduce food waste
- 3) Reduce the carbon footprint of the food they serve
- 4) Consider location and travel

6. Bands on the Square safety documentation

Council has previously resolved that the Bands on the Square event should proceed. As part of its ongoing duty of care, Council has a responsibility to ensure that appropriate safety planning and risk management arrangements are in place for the delivery of the event.

To consider the safety planning and risk management arrangements for the event and who will undertake these duties and oversight during the event. This is to include, but not be limited to:

- The Event Safety Management Plan
- Relevant event risk assessments (including crowd, vehicle and emergency risks)
- Capacity assessment and methodology
- Crowd management and stewarding arrangements
- Vehicle and loading/unloading procedures
- Emergency and incident response arrangements
- Confirmation of insurance cover relevant to the event
- Any post-event debrief or lessons-learned documentation from previous years

This item is intended to support the safe and successful delivery of the event, ensure appropriate councillor oversight, and provide reassurance to the Council, its members, and the wider public.

7. Events Programme 2026/2027

To consider an events programme for 2026/2027 with dates.

To allocate budget headers to each of the events in order for the Events Officer to make arrangements for those events

For further information contact: Joanne Geldard

The next meeting of the Committee will be determined at the meeting of the Full Council on the 13th May 2026 at The Civic Hall, Station Road, Barnoldswick, BB18 5NA
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