

Barnoldswick Town Council
The Civic Hall, Station Road, Barnoldswick, BB18 5NA
Tel 01282 788090

Minutes of the Allotments Committee
Wednesday 22nd April 2026, 7pm

Present: Cllrs Callum Hird (Chair), Angela Moran, Chris Church

Site Representatives: Graham Osborne, (Coates Hall), Joyce Holgate, Ian Holgate, (Dam Head), Gillian Lee (Hardy Ave 2), Phil Walker (Greenberfield)

Barnoldswick Town Council: Tracy Turner

25/14 Apologies for absence

Cllr Gillian Robinson, Cllr Jodie Greaves

25/15 Open Forum

There were no questions from the public.

25/16 Declaration of Interests

There were no declarations of interest.

25/17 Minutes of the Last Meeting

The minutes of the meeting of the committee on 22nd October 2025 were approved as a correct record.

25/18 Reports from Site Representatives/Site problems

Coates Hall

Issue with loose hens from Plot 1.

RESOLVED: Draft a letter to allotment holders asking them to make sure hens are secured.

Greenberfield

Plot 15 has been re-assigned. Plot 4 and 13 need monitoring. Perimeter fence for Plot 8 is loose. Greenberfield 2 also needs signs.

RESOLVED: Draft a letter to the owner of Plot 8.

Hardy Avenue 2

Quite a few plots not started for the season. It's becoming more popular as a walk-through to Priory Way which could be problematic. Could improve signage?

RESOLVED: Look to having new signs made.

Hardy Avenue 1

No issues known.

Dam Head

A collapsed wall needs rebuilding. Responsibility of Pendle Borough Council but limited progress so far as they are still talking to affected households. Fencing/gates also need replacing.

RESOLVED: Cllr Church to find a contact at PBC so Cllr Hird can send a request for a report on the wall.

Havre Park

The plot overhung with trees has been given back. It has been split in two and re-let. The trees will be removed next week. There is still a pot of money set aside for improvements to this allotment.

Coates Canal

Mr Taylor died last autumn. Re Paul's plot – the pigeons have been re-homed and the site has been partially cleared. There has been an offer of funding through Pride in Place for a tree nursery which could be a good use for this site. Would work with Ribble River Trust to create the nursery which would give us tree stock to help with hedge planting etc. The money has to be committed/spent by March 2027.

RESOLVED: To reserve the plot for the tree nursery project.

Lower Park

Request for ducks by one allotment holder. Another plot possibly coming up. Consider how we reinforce rules on livestock. May need more oversight of the allotment to make sure activity fits within tenancy agreement.

RESOLVED: Create tenancy addendum specifying livestock permissions and scheduling welfare inspections. Draft letter to all allotment holders emphasising rules on keeping/securing livestock.

West Close

No known issues.

25/19 Allotment Vacancies/Waiting List/Update on rent collection

All vacancies filled. 84 people on waiting list. All rents collected.

25/20 Update on Greenberfield 2

Cllr Hird has visited. A&G had some jobs to finish inc rabbit-proof fencing. Have installed 8 water points. Paths are being gravelled and compacted. Simple stake and string layouts will be installed. Plots will be randomly allocated to names on the list. Plot holders will be given 50% off rent for the first year to establish plots and will have 30 days to commence work. A&G will send plan to Tracy Turner to log measurements and send out new updated contracts.

RESOLVED: To complete works and release 47 plots to waiting list. Tracy to circulate new contracts to committee for reference.

25/21 Roles/responsibilities of Site Representatives

Cllr Gillian Robinson has been doing some work on roles and responsibilities of site representative. A draft document was circulated as a starting point for outlining and developing the site representative role. Cllr Robinson has also proposed an inspection check list for discussion.

RESOLVED: To clarify the role of the site representative.

25/22 Additional Site Representatives

Need site representatives for Hardy Avenue 1, Lower Park and Havre Park

RESOLVED: To ask if anyone is interested in representing their sites.

Meeting closed at 8.10pm.

For further information please contact the Clerk to the Council
Barnoldswick Town Council
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