Barnoldswick Town Council
The Civic Hall, Station Road, Barnoldswick, BB18 5NA
Tel 01282 788090

Minutes of the meeting of the Full Council held on 9th September 2026 at 7PM.

Present: Cllrs David Whipp, Callum Hird, Angela Moran, Chris Church, Lola Whipp, Mandy Boardman, Hollie Barrett, John Spencer, Gillian Robinson, Steven Szostak and Jodie Greaves.

Members of the Public: 6

Vice Chair Cllr Callum Hird took the Chair for this meeting.

26/52 Apologies for Absence
Apologies were received from **Cllr Leanne Barrett, Cllr David Greaves**
Absent without Apologies: **Cllr Zahra Nouman.**

26/53 Declarations of Interest

- **Cllr Callum Hird** – Coach of BTJ in respect of Item 10a.
- **Cllr David Whipp** – Member of Lancashire County Council.
- **Cllr Lola Whipp** – Member of Pendle Borough Council in respect of items 5c, 5d,10c, 10d.
- **Cllr Chris Church** – Member of Pendle Borough Council in respect of Items 5c, 5d, 10c, 10d.

26/54 Open Forum
MoP requested a screening of the National Emergency Briefing, possibly at Rainhall Centre.
RESOLVED: To investigate a date and venue for staging a screening. **ACTION** Town Clerk.

26/55 Minutes of the Last Meeting
RESOLVED: To approve the minutes of the Full Council meeting held on 8th July 2026, excepting a video review of the discussion on the Legacy Fund – minutes to be amended to reflect any reporting error. **ACTION**: Town Clerk

26/55 Finance

a. **Payments**

RESOLVED: To confirm approval of payments made by the Town Clerk since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council.

b. Unity Bank Authorisation

RESOLVED: That Cllr Szostak is added as an extra signatory to the Unity Bank authorisation process. **ACTION:** Town Clerk.

c. Legacy Fund

Discussed use of Legacy Fund. Cllr Whipp advised the Council that there is an additional WCAC fund of £30K available for improving playparks.
Cllr D Whipp proposed:

1. That we accept the WCAC fund of £30,090 for play areas.
2. That we add the £28,300 Legacy Fund to this to utilise to fund playground improvement

Cllr Greaves proposed an amendment to the second part of this proposal: that the council pencils in the Legacy Fund for use on play areas, pending cost assessment.
RESOLVED:

1. To accept the WCAC fund of £30,090 for play areas.
2. To reject the proposal to use the Legacy Fund for playground improvement pending further discussion.

d. PIPIF Progress

The Council received an update on the proposed PIPIF projects, including:

Pump Track and Wheelpark

A walk around with Phil Riley was held to identify possible sites for the Pump Track. Clough Park was identified as a potential area, given the poor condition of the existing park. Awaiting more information from Phil Riley on the suitability of each suggested location. Cllr D Whipp raised the issue of the deadline for completion (31 March 2027). Need to check deadline for PIPF fund allocation/ spending. **ACTION**: Town Clerk.

Tree Nursery

Work will start within the next month. Cllr D Whipp proposed we agree to formally release the allotment land for use as the tree nursery.
RESOLVED: To release allotment land for use as a tree nursery.

Heritage Trail and Sculpture Trail

Cllr Robinson proposed the Council merge the Heritage Trail and Sculpture Trail projects to optimise the use of available funds. Total £56K funding. Cllr D Whipp argued

that as the funds were coming from different sources, it wouldn't be possible to use the monies as a single pot. More investigation required. **ACTION**: Town Clerk

Town Square Performance Space
Cllr Hollie Barrett had an update to provide on the performance space project but this was deferred to the next meeting.

26/56 Transfer of Assets
A discussion ref the site survey/ public realm report on the Town Square couldn't be progressed as the report had not been made publicly available.
RESOLVED: This item to be passed to the next Council meeting.

26/57 Website Review
The website offers an improved experience but amendments and updates are still being made. Cllr D Whipp asked that his official email address be removed from the website as he is not accessing it. **ACTION**: Town Clerk to consider alternative official correspondence options.

26/58 Committees and Working Groups

- **HR & Staffing Committee:** Chair – Cllr Gillian Robinson
  An initial meeting was held and new dates agreed. Discussions planned with the retained HR company, Resolute.
- **General Purposes Committee (including Allotments and Barlick Bioscapes):** Chair – Cllr Callum Hird
  Discussed 5G pitch proposal, winter planting and set out meetings for the rest of the year. Cllr D Whipp suggested the Council agree the winter planting scheme: **RESOLVED**: To agree the winter planting scheme.
- **Public Spaces, Community and Culture Committee:** Chair – Cllr Jodie Greaves
  Elected Chair agreed to ToR and diary dates. Created Working Groups for events and community initiatives. Performed an inspection of the parks. Cllr D Whipp proposed that the Clerk undertakes to arrange the repair of playground safety surfacing up to the value of £10,000, subject to getting another quote and the funding be taken from reserves in the short term. **RESOLVED**: To authorise the required repairs to safety surfacing up to the value of £10,000. **ACTION**: Town Clerk to obtain further quote/s.

26/59 New Policies
RESOLVED: To approve the Risk Management Policy
RESOLVED: To approve the Scheme of Delegation subject to a review of any conflict/overlap with Financial Regulations.

26/60 Matters for Council consideration

a. **Junior football facilities**
   Discussion around extending and enclosing the junior football pitch. Cllr H Barrett proposed that the Council agrees to extend and enclose the junior football pitch. Cllr D Whipp suggested that a public consultation be undertaken and the proposal be brought back to Council.
   RESOLVED: To undertake a public consultation and return to Council at a later date.
b. **BTFC 5G pitch application** – awaiting answers from BTFC
c. **Public Protection Order**. Cllr J Greaves proposed we agree to the continuation of the PPO. Cllr D Whipp said we should point out to PBC that the PPO can't include the Town Square as it is a licensed premises.
   RESOLVED: Agreed to continue the PPO with a note to PBC regarding Cllr D Whipp's comments regarding the Town Square. **ACTION**: Town Clerk
d. **PBC Local Plan Scoping Report**. There isn't much time to respond to what is an extensive document. Cllrs Szostak, Moran and Robinson reviewed the scoping document and completed a draft. Cllr Szostak proposed we respond as per the draft.
   RESOLVED: To submit the prepared response to the Scoping Report. **ACTION**: Town Clerk
e. **RESOLVED**: To adopt the Publication Scheme and publish on the website. **ACTION**: Town Clerk
f. Proposal from Cllr Jodie Greaves to hold a low-key musical afternoon on the Town Square. Cllr D Whipp stated that were this event to go ahead, it would require that he act as the Designated Premises Supervisor – something that had not been discussed. **RESOLVED**: To hold the event. **ACTION**: Town Clerk to check DPS requirement with Licensing Dept at PBC.
g. Grant application from Scouts for £1,000. **RESOLVED**: to grant the Scouts £1,000 with the reminder that the funds are to be used for one-off expenditure rather than recurring costs. **ACTION**: Town Clerk.

26/61 Correspondence/items for information only

The bus shelter has been vandalised. An urgent repair has been commissioned. CCTV footage has been requested and a full report will be submitted to the police.

26/62 Exclusion of Public and Press

RESOLVED: to exclude the public per Schedule 12A of the Local Govt Act 1972, owing to the confidential nature of the business (Data Protection Act 1998).

26/63 Extend the meeting

RESOLVED: To extend the meeting by 15 minutes.

26/64 HR discussion

RESOLVED: To appoint the Clerk to a permanent 25-hour/week contract from 1/10/26.
RESOLVED: To pay the Clerk any accrued overtime from start of employment to 30/9/26

26/65 The Vice Chair read a communication from a member of the public.

The meeting closed at 10:15 pm.

The next meeting of the Full Council will be held on Wed 11 Nov 2026 at 7:00 pm.

For further information, please contact: The Clerk, The Civic Hall, Station Road, Barnoldswick, BB18 5NA. Tel 01282 788090 email: clerk@barnoldswicktowncouncil.gov.uk