The Civic Hall, Station Road, Barnoldswick, BB18 5NA. Tel 01282 788090

1st September 2026

TO: Members of the Full council and press.

You are summoned to attend a meeting of the Full Council to be held on Wednesday 11th November 2026 at 7pm, at The Civic Hall, for the purpose of transacting the business of the agenda below.

Members of the public are invited to send any questions to the Clerk by 12 noon on the day of the meeting. The meeting will be livestreamed.

Diane Nowell – Town Clerk

AGENDA

1. **Apologies for Absence**
   To report and record apologies for absence from members of the Council.
2. **Declarations of Interest**
   In accordance with the requirements of the Councillor Code of Conduct, to disclose and declare any personal or prejudicial pecuniary interest(s) on any agenda item.
3. **Open Forum**
   For up to a total of 15 minutes representations from members of the public which are relevant to the Council. (standing order 27)
4. **Neighbourhood Plan**
   Cllr Sarah Cockburn-Price will present briefly on the topic of Neighbourhood Planning.
5. **Minutes of the last Meeting**
   To approve and accept the minutes of the Extraordinary meeting held on Wednesday 24th September and the Full Council meeting held on Wednesday 9th September 2026
6. **Finance**
   To confirm approval of payments made by the Town Clerk since the last meeting of the Council and to delegate consent for payments to be made prior to the next meeting of the Council.
7. **Committees and Working Groups**
   a. HR & Staffing report
   b. GP report inc Allotments
   c. Public Spaces, Community & Culture report inc events. Draft Busking Policy issued for discussion/review. Bollards.

8. **DPS role**
   Proposal to remove the Designated Premises Supervisor (DPS) role from the premises licence.
9. **Transfer of Assets**
   To receive an update on the Asset Transfer project.
10. **PIPIF update**
    To discuss PIPIF projects and progress: Pump Track, Wheel Park, Tree Nursery, Heritage and Sculpture trails.
11. **Conclusion of AGAR/ External Audit**
    To receive, note, and accept:
    a. The Notice of Conclusion of Audit issued by the external auditor.
    b. Sections 1 (Annual Governance Statement), Section 2 (Accounting Statements), and Section 3 (External Auditor Report and Certificate) of the AGAR.
    c. Any report, comments, or recommendations raised by the external auditor (and agree any required actions or responses).
12. **Review of 2026/27 Budget**
    To review and agree revised budget.
13. **New Policies**
    To review and agree three new policies: Public Participation Policy; Information Retention Policy; and IT, Communications and Social Media Policy.
14. **Council meeting coverage**
    To consider a proposal to acquire a Council laptop and A/V recording setup and to discuss/agree streaming options.
15. **Public Toilets**
    To explore repairs/renovations programme.
16. **Ongoing matters for consideration**
    a. Junior football facilities
    b. BTFC 5G pitch application
    c. Market store's incomplete improvements
    d. Equipment swap arrangement with Colne Town Council
    e. Valley Gardens fence replacement.
    f. Emergency exit replacement
    g. Letters to Heaven
17. **Grant applications**
    a. Barnoldswick Brass Band
    b. Barnoldswick & Earby Bosom Friends
18. **Correspondence/Items for information only**
    To note an oral report from the Chairman/Clerk to the Council on items of information and correspondence received.

The next meeting of the Full Council will be on Wednesday 20 January 2027

For further information please contact:

The Clerk Tel 01282 788090 email: clerk@barnoldswicktowncouncil.gov.uk